



NEWPORT & CARISBROOKE COMMUNITY COUNCIL

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MINUTES OF THE ANNUAL MEETING OF NEWPORT & CARISBROOKE COMMUNITY COUNCIL HELD ON MONDAY 15th MAY 2023, AT 64 HIGH STREET, NEWPORT, FOLLOWING THE CONCLUSION OF THE ANNUAL PARISH MEETING.

Councillors Present: Cllrs Garratt (Vice-Chair), Brodie, Julie Jones-Evans, Robin Jordan, Joe Lever, Vix Lowthion, Terry Martin, Martin Oliver, Matthew Price, Ray Redrup and Michael Smith.

Public: 0
Clerk: Joshua Tombleson
Other: 2
Press: 1

PUBLIC QUESTION TIME

None.

1.	<p><u>ELECTION OF CHAIR</u></p> <p>Cllr. Garratt was proposed and seconded as Chairman of the Community Council.</p> <p>No other nominations were received.</p> <p><u>RESOLVED:</u> THAT, Cllr. Garratt is duly elected, unanimously, as Chairman of Newport & Carisbrooke Community Council for the forthcoming year.</p>
2.	<p><u>ACCEPTANCE OF DECLARATION OF OFFICE OF THE CHAIR</u></p> <p>The Clerk said that Cllr. Garratt would sign a declaration of acceptance of office as the Chair in the presence of the Clerk, immediately following the meeting.</p> <p><u>RESOLVED:</u> THAT, Cllr. Garratts' declaration of acceptance of office as the Chair of the Community Council would be received by the Clerk immediately following the meeting.</p>
3.	<p><u>ELECTION OF VICE-CHAIR</u></p> <p>Cllr. Oliver was proposed and seconded as the Vice-Chair of the Community Council.</p> <p>No other nominations were received.</p> <p><u>RESOLVED:</u></p>

	THAT, Cllr. Oliver is duly elected, unanimously, as Vice-Chair of Newport & Carisbrooke Community Council.
4.	<p><u>ACCEPTANCE OF DECLARATION OF OFFICE OF THE VICE-CHAIR</u></p> <p>The Clerk said that Cllr. Oliver would sign a declaration of acceptance of office as the Vice-Chair in the presence of the Clerk, immediately following the meeting.</p> <p><u>RESOLVED:</u> THAT, Cllr. Oliver's declaration of acceptance of office as the Vice-Chair of the Community Council would be received by the Clerk immediately following the meeting.</p>
5.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received from Cllrs. Ambrosini, Ballington and Smart.</p>
7.	<p><u>STANDING ORDERS</u></p> <p>The Standing Orders which had been adopted up to the meeting were received and adopted as the current version.</p> <p><u>RESOLVED:</u> THAT, Standing Orders are adopted for 2023.</p>
8.	<p><u>FINANCIAL REGULATIONS</u></p> <p>The Financial Regulations which had been adopted by the Council up to the meeting were received and adopted as the current version.</p> <p>The lead finance member, Cllr. Brodie informed members that the financial regulations had been reviewed extensively in 2022 and adopted accordingly, and as they work effectively, he had no proposed amendments to be made to them.</p> <p><u>RESOLVED:</u> THAT, Financial Regulations are adopted for 2023.</p>
9.	<p><u>LEAD FINANCE MEMBER</u></p> <p>Cllr. Price nominated Cllr. Brodie to continue in the role. Cllr. Brodie said that he was happy to be nominated as Finance Lead for 2023/2024 but reminded members that it is his absolute intention to retire from the council in 2 years' time and therefore another member needs to shadow him next year for continuity. Cllr. Brodie was proposed and seconded for the office of Lead Finance Member.</p> <p><u>RESOLVED:</u> THAT, Cllr Brodie is appointed as the Lead Finance Member of the Community Council.</p>

10.	<p><u>APPOINTMENT OF COMMITTEES</u></p> <p>Members considered the appointment of existing, and new committees. No proposal for any additional committees was received.</p> <p><u>RESOLVED:</u> THAT, a Planning & Consultation Committee is appointed with the following members: Cllrs. Julie Jones-Evans, Ballington, Smith, Lowthion, Martin and Ambrosini.</p> <p>THAT, an Assets & Facilities Committee is appointed with the following members: Cllrs. Martin, Smith, Lowthion, Lever, Jones Evans, Price and Ballington</p>
11.	<p><u>ELECTION OF COMMITTEE CHAIR & VICE-CHAIR- PLANNING & CONSULTATION COMMITTEE</u></p> <p>Cllr. Lowthion was proposed and seconded as Chair of the Planning & Consultation Committee.</p> <p><u>RESOLVED:</u> THAT, Cllr. Lowthion is unanimously elected as Chair of the Planning & Consultation Committee.</p> <p>Cllr. Smith was proposed and seconded as Vice-Chair of the Planning & Consultation Committee.</p> <p><u>RESOLVED:</u> THAT, Cllr. Smith is unanimously elected as Vice-Chair of the Planning & Consultation Committee.</p>
12.	<p><u>ELECTION OF COMMITTEE CHAIR & VICE CHAIR- ASSETS & FACILITIES COMMITTEE</u></p> <p>Cllr. Price was proposed and seconded as Chair of the Assets & Facilities Committee.</p> <p><u>RESOLVED:</u> THAT, Cllr. Price be unanimously elected as the Chair of the Assets & Facilities Committee.</p> <p>Cllr. Martin was proposed and seconded as Vice-Chair of the Assets & Facilities Committee.</p> <p><u>RESOLVED:</u> THAT, Cllr. Martin be unanimously elected as Vice-Chair of the Assets & Facilities Committee.</p>
13.	<p><u>GENERAL PURPOSES WORKING PARTY</u></p> <p>Cllr. Jones-Evans requested that an amendment is made to allow the Chair to invite other members to meetings of the GPWP, should the Chair feel that they have expertise to offer that would be beneficial to have in attendance. The Chair</p>

	<p>said that he would support this and proposed this be included.</p> <p><u>RESOLVED:</u> THAT, the Chair and Vice-Chair of the Community Council, any Committee Chair, Lead Finance Member and the Clerk be recognised as the General Purposes Working Party. Any other member who may have expertise to offer to the GPWP regarding certain topics to be discussed can be invited at any time by the Chair.</p>
14.	<p><u>WORKING PARTIES</u></p> <p>It was proposed that the 64 High Street Lettings Approval Panel continue as previously, with a membership of Cllrs. Garratt, Brodie and Jones-Evans.</p> <p><u>RESOLVED:</u> THAT, a 64 High Street Lettings Approval panel be formed with the following membership: Cllrs. Garratt, Brodie and Jones-Evans.</p>
	<p><u>IWALC</u></p> <p>Members had before them a paper containing the benefits of IWALC membership for their consideration.</p> <p>Cllr. Garratt proposed that NCCC remain a member of IWALC for the 2023/2024 financial year.</p> <p>Cllr. Brodie, who had recently attended an IWALC workshop alongside the Clerk and Cllr. Smith, provided members with his concerns following the event and how it had increased his concern that there is little value in NCCC maintaining their membership, due to the disparity and contrasting views of the smaller councils and NCCC and its closest comparable council, Ryde.</p> <p><u>RESOLVED:</u> THAT, NCCC would maintain its IWALC membership for 2023/2024.</p> <p>Cllr. Garratt was proposed as the IWALC representative for NCCC.</p> <p><u>RESOLVED:</u> THAT, Cllr. Garratt will be the IWALC representative for NCCC.</p> <p>Cllr. Smith was proposed as the deputy IWALC representative or NCCC.</p> <p><u>RESOLVED:</u> THAT, Cllr. Smith will be the deputy IWALC representative for NCCC.</p>
15.	<p><u>REPRESENTATIVES TO OUTSIDE BODIES</u></p> <p>Members considered appointing members to represent the Community Council at external meetings and on partnership steering groups.</p> <p><u>RESOLVED:</u> THAT, Cllrs. Jones-Evans, Oliver and Smith be appointed as NCCC representatives on the Shaping Newport Steering Group.</p>

	<p>THAT, Cllrs. Jones-Evans, Oliver and Smith be appointed as NCCC representatives on the High Street Heritage Action Zone steering group.</p> <p>THAT, Cllrs. Brodie and Martin be appointed as NCCC representatives at Newport Rivers meetings.</p> <p>THAT, Cllr. Price be appointed as a trustee of the Carisbrooke Castle Museum on behalf of NCCC.</p> <p>Cllr. Lowthion requested that when this item is considered next year, an indication of when the meetings are likely to be held be provided to enable members to make a more informed decision of which to participate on based on their availability.</p>
16.	<p><u>GENERAL POWER OF COMPETENCE</u></p> <p><u>RESOLVED:</u></p> <p>THAT, At the time this resolution is passed, Newport & Carisbrooke Community Council meets the following eligibility criteria in order to use the General Power of Competence:</p> <ul style="list-style-type: none"> - Two thirds or more of the councillors have been elected, rather than co-opted or appointed. - The Clerk to the community council holds the Certificate in Local Council Administration. - The Clerk to the community council has completed the relevant training to exercise the General Power of Competence.
17.	<p><u>DATES AND TIMES OF FUTURE COMMUNITY COUNCIL MEETINGS</u></p> <p>Members had before them a list of the meeting dates and venues for 2023/2024.</p> <p>A short discussion took place on if to continue to use other venues around the wards for a portion of the meetings and highlighted some of the issues for and against both a set location and varying the location.</p> <p>It was proposed that all meetings be held at 64 High Street unless a request is made by a member, and it is democratically agreed that a particular meeting should be held elsewhere.</p> <p><u>RESOLVED:</u></p> <p>THAT, the dates and times proposed in Paper 3 be approved. All meetings to be held at 64 High Street unless a request is made by a member, and it has been democratically agreed that a particular meeting should be held elsewhere.</p>

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CHAIR
